

# GENERAL CONDITIONS FOR FLUOROSILICIC ACID MARCH 2024

## **I. CONTRACT TERMS**

The period of this contract will be **one hundred eighty (180) days** from the date the bid is awarded. This contract may be renewed for up to **three (3) years** from the initial award date upon the agreement of both parties. The bid price will remain firm during the period of the contract.

A W-9 and E-verify will be required before the bid is awarded. We request that you submit a completed W-9 and E-verify documentation with your bid packet. If you do not include the W-9 and E-Verify with your bid and your bid is to be awarded, Shelby County Water Services will contact you by the email provided in your bid packet and request the completed W-9 and E-Verify be submitted within 3 business days.

### **Steps to provide your E-Verify**

- a. If you **do not have any physical employees in the State of Alabama**, you may submit a signed statement on letterhead in place of the E-Verify.
- b. If your company hasn't already, enroll in E-Verify at [e-verify.gov](https://e-verify.gov)
- c. If you are newly enrolling, you will have an opportunity at the end to print an MOU (Memorandum of Understanding) or check to see if your company printed and saved their MOU when they established the account. If you don't have the MOU, follow step d.
- d. You can Log into your E-verify account. Go to Company. Select Edit Company Profile. This will show your information. Print this page as proof of enrollment.

## **II. DELIVERY**

Deliveries shall be made within seven (7) working days from the order date. The vendor shall notify the Water Plant Operator or Shelby County Water Services personnel (the person who ordered the product) of any problems in meeting the mandatory seven (7) working day deadline. The vendor must schedule a specific delivery day and time with personnel if the deadline is not met. Excessive failure to deliver within seven (7) working days shall be grounds for rejection of the vendor for future purchases at the sole discretion of Shelby County. Bulk deliveries of chemicals, if ordered, shall be made in a tanker truck. For all chemical deliveries, the truck must be equipped with all the means to safely convey the chemical from the truck to the storage tanks. Prior to the first delivery, the supplier needs to visit the site to understand the layout and what hoses and fittings will be needed for deliveries. Any spills or leakage shall be the vendor's responsibility.

**All quoted prices shall include delivery charges.** Deliveries shall be made to either of the following locations:

**Shelby County South Water Treatment Plant  
7935 Hwy 61  
Wilsonville, AL 35186**

**Talladega/Shelby Water Treatment Plant  
289 Coosa Industrial Park First Road  
Childersburg, AL 35044**

### III. **CHEMICAL DELIVERIES**

Deliveries of totes and/or bulk shall be made to either of the water treatment plants in accordance with plant operator instructions at the Talladega/Shelby Water Treatment plant located near Childersburg and at the Shelby County South Water Treatment Plant located in Wilsonville. Orders may include one or more delivery sites. All deliveries on pallets shall be brought to the trailer door by the delivery driver.

For all bulk loads of chemicals, the supplier shall provide all necessary hoses and fittings to safely offload the product into the designated tanks by plant personnel. Prior to the first delivery, the supplier needs to visit the site to understand the layout and what hoses and fittings will be needed for deliveries.

Drivers shall not make connections nor initiate offloading procedures until authorized to do so by the plant operators. Drivers will be required to wear protective clothing and equipment in accordance with OSHA rules during product unloading. The driver will monitor unloading to ensure delivery is discontinued if a problem develops during unloading.

The supplier is responsible for cleaning up any spills that result from the delivery or occur during the unloading of the product.

### IV. **BILLING**

Invoice payments shall be based solely on the total certified weight ticket or number of containers delivered, and the vendor's stated bid price. **The product shall be billed in pounds or containers of product delivered, and all prices shall include shipping.** Shelby County Water Services requires a Purchase Order for every order placed. Shelby County Water Services is tax-exempt.

All invoices shall be billed to:

**Shelby County Water Services**  
**200 West College Street, Room 145**  
**Columbiana, AL 35051**

[ap-water-landfill@shelbyal.com](mailto:ap-water-landfill@shelbyal.com) - preferred method of delivery.

### V. **ESTIMATED ANNUAL USE**

Products will be ordered on an **AS-NEEDED** basis. Minimum quantities for chemical orders, other than bulk orders, may be one (1) tote or one (1) pallet. Estimated quantities for the product are:

- 20-30 tons per year

### VI. **BID QUALIFICATIONS**

- **All BIDDERS must submit product information with their bid.** Information to be submitted must show the product proposed meets all the specifications listed below and list **ALL EXCEPTIONS** to the specifications in a separate document.

# QUOTATION SHEET

## Shelby County Water Services

<b>BID: FLUOROSILICIC ACID – March 2024</b>	
<b>Approximately 37,000 LBS (3,700 Gallons) Per Delivery:</b>	Price per pound of acid at 23% \$ _____
<b>Approximately 16,000 LBS (1,600 Gallons) Per Delivery</b>	Price per pound of acid at 23% \$ _____

**THE UNDERSIGNED OFFERS THESE PRICES, TERMS, AND DELIVERY AS PER THE BID  
GENERAL CONDITIONS AND SPECIFICATIONS:**

**NAME OF COMPANY:** \_\_\_\_\_

**CONTACT: (Please Print):** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**COMPANY ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**BIDS SUBMITTED ARE FIRM, AND NO CLAIMS FOR ERRORS WILL BE MADE AFTER BIDS ARE  
OPENED AND SUBSEQUENT THEREOF.**

**DON'T FORGET to enclose the following with your bid.**

☐ **Bid Specifications**

☐ **Completed W-9**

☐ **E-Verify documentation**

**Sworn to and subscribed before me this**

**the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.**

\_\_\_\_\_, **Notary Public**

**My Commission Expires:** \_\_\_\_\_

# **BID SPECIFICATIONS FOR FLUOROSILICIC ACID March 2024**

## **GENERAL**

Product (Fluorosilicic Acid) must meet the requirements of AWWA Standard B703 for Fluorosilicic Acid, latest edition, and is intended for use in drinking water (NSF/ANSI 60 Certified).

## **PERFORMANCE AND QUALITY SPECIFICATIONS**

H <sub>2</sub> SiF <sub>6</sub> Acid Content	23.00% Minimum
Specific Gravity @ 25% Solution	1.20
Color	Straw to Water White

**Bidders shall include in their bid packet a certified analysis of the proposed product showing compliance with the above performance and quality specifications.**